



KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Office (509) 962-7506

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Building Partnerships – Building Communities

February 5, 2015

Margaret & Craig Schnebly
2570 Schnebly Rd
Ellensburg, WA 98926

Cruse & Associates
P.O.Box 959
Ellensburg, WA 98926

RE: Schnebly Boundary Line Adjustment (BL-14-00024)

Parcel Number	19449	Map Number	18-19-13000-0035
Parcel Number	434334	Map Number	18-19-13000-0003
Parcel Number	953792	Map Number	18-19-13000-0036
Parcel Number	953793	Map Number	18-19-13000-0037
Parcel Number	953794	Map Number	18-19-13000-0038
Parcel Number	953795	Map Number	18-19-13000-0039
Parcel Number	953796	Map Number	18-19-13000-0040

Dear Applicant,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A metes and bounds legal description or recorded survey displaying legal descriptions and the new acreage and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the Kittitas County Public Works and Kittitas County Fire Marshall comment memos for information regarding additional requirements at <http://www.co.kittitas.wa.us/cds/land-use/default.aspx>.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Kaycee K Hathaway
Staff Planner